



Schedule B
Contract Payment

File: 10005-40/IM24TLH005

Attachment to the Agreement with _____ for Summer Tree Planting Implementation – Various Locations – Cascadia Timber Supply Area.

1. Fees

1.01 Your fees (exclusive of any applicable taxes described in this Agreement that is a taxable transaction chargeable to the Province) will be based on the table below during the term when you are providing the Services:

Item No.	Item or Description of Work							Unit of Measurement	A Estimated Quantity	B Price Per Unit Excluding GST and PST as a taxable transaction charged to the Province	C Extended \$\$. ¢¢ Amount Excluding GST and PST as a taxable transaction charged to the Province (Include cents to the two decimal place.) (C = A x B)
	Funding Source	License and Block	Opening	PU	Work	SU	Minimum No. Plots				
1	N/A	N/A	N/A	N/A	Block Size 0.0ha - 5.0 ha	N/A	N/A	Hectare	8.5		

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2	N/A	N/A	N/A	N/A	Block Size 5.1 ha - 40.0 ha	N/A	N/A	Hectare	358.8		
3	N/A	N/A	N/A	N/A	Block Size 40.1 ha - 400.0 ha	N/A	N/A	Hectare	151.7		
4	BCT	A55821-1	093H- 012-99	1	Overflow Planting Pay Plots	1	36	Hectare	35.9		
5	BCT	A55821-1	093H- 012-99	1	Overflow RG Survey	1	36	Hectare	35.9		
6	BCT	A56028-2	93H012- 115	1	RG/704 Survey	1	41	Hectare	41.8		
7	BCT	A56028-3	093H012- 105	1	RG/704 Survey	1	17	Hectare	17.1		
8	BCT	A56030-2	093H012- 85	1	RG/704 Survey	1	23	Hectare	23.0		
9	BCT	A56030-2	093H012- 85	2	RG/704 Survey	2	5	Hectare	2.5		
10	BCT	A56030-3	093H002- 83	1	RG/704 Survey	1	26	Hectare	26.1		
11	BCT	A56030-4	093H002- 84	1	RG/704 Survey	1	16	Hectare	16.2		
12	BCT	A57788-3	093H022- 144	1	RG/704 Survey	1	27	Hectare	27.0		
13	BCT	A57788-3	093H022- 144	2	RG/704 Survey	1	5	Hectare	1.2		
14	BCT	A57792-1	093H022- 146	1	RG/704 Surrey	1	24	Hectare	24.4		
15	BCT	A57795-3	093H012- 098	1	RG/704 Survey	1	24	Hectare	24.6		

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16	BCT	A57795-3	093H012-098	1	RG/704 Survey	2	9	Hectare	9.4		
17	BCT	A80548-10	093A.092-151	1	Planting Pay Plots	1	20	Hectare	19.5		
18	BCT	A80548-10	093A.092-151	N/A	RG Survey	1	23	Hectare	23.4		
19	BCT	A80552-8	093H012-114	1	RG/704 Survey	1	18	Hectare	18.4		
20	BCT	A80552-8	093H012-114	1	RG/704 Survey	2	16	Hectare	16.0		
21	BCT	A80552-9	093H022-145	1	RG/704 Survey	1	15	Hectare	15.2		
22	BCT	A80554-1	093H.012.72	1	Planting Pay Plots	1	8	Hectare	8.2		
23	BCT	A80554-2	093H-012-73	1	Planting Pay Plots	1	36	Hectare	36.0		
24	BCT	A80560-4	093H023-098	1	RG/704 Survey	1	5	Hectare	4.6		
25	BCT	A90170-1	093H-012-93	1	RG/704 Survey	1	5	Hectare	3.9		
26	BCT	A90170-2	093H-012-94	1	Planting Pay Plots	1	50	Hectare	59.7		
27	BCT	A90170-2	093H-012-94	1	RG Survey	1	12	Hectare	12.2		
28	BCT	A90170-2	093H-012-94	1	RG Survey	2	35	Hectare	34.6		
29	BCT	A90170-2	093H-012-94	1	RG Survey	3	13	Hectare	13.0		
30	BCT	A82451-1	093A092-91	1	Planting Pay Plots	N/A	8	Hectare	7.7		
31	BCT	A70363-4	093A093-25	1	Planting Pay Plots	N/A	11	Hectare	11.6		

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32	BCT	A70363-5	093A093-26	1	Planting Pay Plots	N/A	8	Hectare	8.3		
33	BCT	A57795-2	093H-012-97	1	Planting Pay Plots	N/A	24	Hectare	23.8		
34	BCT	A70363-15	093A093-27	1	Planting Pay Plots	N/A	45	Hectare	50.2		
35	BCT	A80559-1	093G030-535	1	Planting Pay Plots	N/A	11	Hectare	11.1		
Total Contract Price:											

1.02 The quantities stated under Clause 1.01 are estimations only. The final quantity measurements may vary from the estimations and contract payment will be based on the actual quantities and the price(s) per Unit of Measure stated above.

1.03 Notwithstanding Clause 1.02, the contract is not to exceed the maximum quantity stated in Clause 1.01 without the **prior written** approval of the Ministry Representative.

2. Expenses

2.01 We will not pay any expenses to you for the completion of the Services.

3. Total Payable

3.01 In no event will the Total Payable for fees and, where applicable, expenses (exclusive of any applicable taxes described in the Agreement) in accordance with this Schedule exceed in total \$_____.

4. Holdback from Payment

4.01 As per the Agreement, the Province will withhold ten percent (10%) of the calculated amount from any payment. The ten percent (10%) holdback will be retained for forty (40) calendar days after completion, or earlier termination, of all Services and interest is not payable on the amount held back by the Province.

The Province is authorized, but not obliged, to apply the holdback funds as follows:

- a) firstly, to any unpaid government agencies or boards;
- b) secondly to the Contractor's workers, direct subcontractors and suppliers, where required to do so by court order; and
- c) thirdly as security for the correction of any breach of a provision of the Agreement.

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5. Submission of Statement of Account

- 5.01 In order to obtain payment for any fees and, where applicable, expenses under the Agreement, you must submit to us a written Statement of Account in a form satisfactory to us
- 5.02 The Statement of Account(s) must show the following:
- (a) your legal name, address, the date and the period of time which the invoice applies ("Billing Period"), the contract number, and a statement number for identification;
 - (b) the calculation of all fees claimed under this Agreement for the Billing Period, with hours, dates, rates, and name(s) of persons providing the Services, a description of specific services/works completed during the Billing Period, including a declaration that the Services have been completed;
 - (c) and where expenses are to be paid under this Agreement, a chronological listing, in reasonable detail and with dates, of all expenses claimed by you under this Agreement for the Billing Period with receipts or copies of receipts, where applicable, attached;
 - (d) if you are claiming reimbursement of any GST or other applicable taxes paid or payable by you in relation to those expenses, a description of any credits, rebates, refunds, or remissions you are entitled to from the relevant taxation authorities in relation to those taxes;
 - (e) The calculation of any applicable taxes payable by us in relation to the Services provided under this Agreement and for the Billing Period as a separate line item (excluding taxes paid directly by you to a supplier and which were included in the bid price);
 - (f) any other billing information reasonably requested by us.
- 5.03 Within thirty days of our receipt of your invoice, or the date we authorize payment, whichever is the latter, we must pay you fees and, where applicable, expenses for those Services we determined were satisfactorily received during the Billing Period.
- 5.04 Invoices are to be submitted to:
- (a) **by mail to:**

Accounts Payable
BC Timber Sales
Cariboo-Chilcotin Business Area
200 – 640 Borland Street
Williams Lake, British Columbia
V2G 4T1
- or**
- (b) **electronically** submit invoice as follows:
 - 1. Ensure that it is in electronic format by either scanning as a pdf file or making sure that it is an Excel (preferred) or Word document.
 - 2. Create a new email with the subject line in the following format:

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"COMPANY NAME - CONTRACT NO - INVOICE #

3. Attach your invoice, invoice distribution form, and any other supporting documentation.
4. E-mail to: **TCC.Invoices@gov.bc.ca** (This is the invoice mailbox for Cariboo-Chilcotin Timber Sales Office).
5. If you need confirmation that your invoice has been received, you will need to set up a "read receipt".

Specimen